**TYCA Midwest EC/AC Board Meeting Minutes**

Eberhard Center, 301 West Fulton Street, Grand Rapids, MI

Thursday, October 2, 2014, 3-5 p.m.

Board Members present:

Deborah Bertsch—Chair

Tom McCulley—EC Assistant Chair

Leslie Roberts—Treasurer

Michelle Byrne—Membership

Mary Gruis—Secretary

John Pruitt—EC Communications Coordinator

Rodney Flink—Adjunct Faculty Representative

Suzanne Labadie—TYCA National Representative

Jenny Hebert—Four-Year College Liaison

Ella Davis—Historian

Eva Payne—Guest from National TYCA Board

Jen Richrath—*Midwest Messenger*

Katrina Kalisz—Local Arrangements Chair 2014

Nora Neill—Program Chairs 2014

Alan Hutchison—Iowa Representative

Helen Lepp Friesen—Manitoba Representative

Margot Vance—Illinois Representative

Andrea Lange—Nebraska Representative

1. **Roll call establishing quorum at 3:15 PM**
2. **Approval of Board minutes from April 11, 2014**

M/S/P

1. **Introduction of EC/AC Members and Guests**
2. **2014 Conference Updates**

 a). Local Arrangements Chair, Katrina Kalish,

 Introduced program chair Nora Neill

 income so far $ 28,055.00

 total registration at this point is 240

 b). Program Chairs, Nora Neill

 Program is ready, and presenters will be receiving gifts.

Reception tonight with food, beer and wine (plus a cash bar) with live music.

There will be a raffle during Friday lunch for a TYCA National Membership.

1. **Reports**

 a). Chair—Deborah Bertsch

2015 TYCA Conference will be hosted by Johnson County Community College in Kansas City, KS. They will make that announcement on Saturday morning. Website updates have been made.

 b). Assistant Chair—Tom McCulley

 Reported with Deb Bertsch

 c). Treasurer—Leslie Roberts

 Total as of Oct. 2, 2014 is $31,500.00 (see report)

 Balance as of Oct. 1, 2013 was $27,275.00

 Revisit every year to ensure that there are two members are always on the account

PayPal report – need to have another board member on the account as well

The chair should also be included on the account information, passwords, account numbers

Michelle volunteered to be on the account

 d). Membership—Michelle Byrne

 Sam is filling in Kansas list

 We are still looking for representatives from South Dakota

 Include membership in outreach to keep Michelle updated

 e). Information Coordinator—John Pruitt

 No report

 f). TYCA National Representative—Eva Payne

Values what we are doing at our conferences. Specifically the Adjunct award and New Faculty award.

 g). *Midwest Messenger*—Jen Richrath

 *Messenger* is evolving with the new website

 Looking for content

 h). TYCA/NCTE—Suzanne Labadie

The research project that was discussed at the April meeting has been tabled at the national level

Needs “Tour of TYCA” information from the state reps. Collecting presentations that should be shared and the contact information for those presenters.

The nominations for the Hacker Award is coming up. State reps need to nominate programs. The guidelines and details regarding the award are located on the NCTE website.

The proposal for CCCC was accepted. An all-day TYCA Presents workshop titled “The Rewards of Playing with Placement and Pedagogy.”

 i). Four-Year College Representative—Jennifer Hebert

General policy concerns at the four-year level are retention, value of degree, funding, and identity.

 j). Historian—Ella Davis

 Notebook continues to grow and contains what TYCA is about

 Always adding new information, please share any items with Ella

k). Adjunct Faculty Representative—Rodney Flink

 Affordable Care Act is restricting participation beyond the classroom

 NCTE has a statement about ACA and adjunct faculty

 Continue encouraging adjunct faculty to join and participate in TYCA

 l). Outstanding Adjunct Proposal Award Committee—Rodney Flink

Kassia Shaw from Waubonsee Community College, IL

Move the deadline from March each year to the same date as the conference proposals

 m). Outstanding New Faculty Proposal Award Committee—John Pruitt

 Andrew Neuendorf from Des Moines Area Community College, IA

 The deadline was extended due to a small pool of applicants

Move the deadline from March each year to the same date as the conference proposals

The board will address the application process during the retreat

 n). Nominations Committee—Paul Resnick, Sheldon Wrice, Ella Davis

 There are three nominees:

 Michelle Byrne

 Brian C. Lewis

 Tom McCulley

 o). Advisory Representatives—all AC Reps

 Alan Hutchison – Hosting the state-wide English round table this year in Iowa

Suzanne Labadie – The next “TYCA to You” will be on multi-modal learning. Reflections and practices. Due by December 2, 2014

Margot Vance – We still would like to recruit another representative from Illinois during this conference

1. **Old Business**

a). Update on new website (Bertsch)

We hired a consultant, Amber Goodenough, to revamp our website. She did a great job. PayPal is integrated, and *Midwest Messenger* is set up to work like a blog. Uses WordPress, a much easier and user-friendly program. Linked to FaceBook.

 b). Update on by-laws review (Bertsch and McCulley)

 The by-laws will be reviewed and revised at the spring retreat

 c). Update on PayPal (Roberts and Byrne)

 See Treasure report

1. **New Business**

a). 2015 Conference / Retreat (Bertsch and McCulley)

The conference will be October 8-10, hosted by Johnson County Community College in Kansas City, KS. Samantha Bell, the new Kansas representative, will update us on Saturday. Someone from JCCC will be speaking to us on Saturday morning. The retreat will be in April, we are not sure if we will be in Kansas City yet. Friday will be the regular board meeting, the remaining days would be the EC reviewing the by-laws, future conference hosting and guidelines.

b). 2016 Conference (Bertsch and McCulley)

 Missouri, Illinois and Minnesota are possibilities for future conferences.

c). Motion to appoint a new web manager (non-elected position) (Bertsch)

Motion made to make the web-tender position an appointed position. M/S/P

1. **Adjournment at 4:52 p.m.**

Respectfully submitted,

Mary Gruis, secretary